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11 January 1979

MEMORANDUM FOR: PAAG Members

FROM: Herbert E. Hetu  
Chairman, Public Affairs Advisory Group

SUBJECT: Use of Closed Circuit Television (CCTV)

Purpose

1. To explore and recommend more effective ways of using the four CCTV's now located in the cafeterias.

Background

2. The CCTV's were originally purchased and installed in the cafeterias to accommodate overflow in the auditorium and to rebroadcast commercial shows of interest to the Agency.

3. Agency personnel have not been favorably disposed to the intrusion of TV's during lunch.

4. PAAG members have been asked to solicit ideas from their component organizations in order to make a written recommendation to the DDA regarding the future of CCTV.

Suggestions to Date

5. Move the CCTV's to small corners of the cafeterias where people who do not wish to see it would not be disturbed.

6. Use the CCTV as a means to communicate internally with employees in a more timely manner.

7. Move the CCTV's to classrooms where they can be used for communication or commercial programs and at other times as an adjunct to classroom instruction.

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Action Requested

7. Please send your component's recommendations to me no later than 23 January.

STAT



A handwritten signature in black ink, appearing to be 'Herbert E. Retu', written over the redacted box.

Herbert E. Retu